



June 2002

Important Health Benefits News for Benefits Administrators

Upcoming Events

JUNE

June 24 ♦ Key Advantage posters distributed this week on benefit changes effective July 1

June 28 ♦ Tentative date for completion of Key Advantage, Aetna and Piedmont ID card mailings to active employees and family members

JULY

July 1 ♦ New plan year begins for health benefits and for pre- or after-tax employee contributions to premiums

July 4 ♦ Independence Day

July 5 ♦ Holiday

July 16 ♦ New health care premiums reflected in employee paychecks

Published by the Office of Health Benefits,
Virginia Department of Human Resource
Management

B.A. Bulletin

EmployeeDirect Scores During Open Enrollment

The EmployeeDirect usage numbers during Open Enrollment tell the story! EmployeeDirect scored a hit with state agencies. Almost 74% of 288 state agencies eligible for Open Enrollment used the online enrollment system from April 15 through May 15. Below are some additional statistics:

- ♦ Total EmployeeDirect Open Enrollment elections: 2,011
- ♦ Personal Information Updates: 500
- ♦ Qualifying Mid-Year Events: 46
- ♦ Confirmation e-mails: 2,408
- ♦ Passcode e-mails sent: 2,338

The majority of plan changes during Open Enrollment were to Cost Alliance With Dental and Key Advantage Expanded.

ID Card and Handbook Amendment Distribution

The process has changed for distributing plan ID cards and Member Handbook amendments to Key Advantage and Cost Alliance members. New plan ID cards and 2002 Member Handbook amendments will be mailed in June to members of the Key Advantage plan. For Cost Alliance members enrolled prior to July 1, Benefits Administrators should provide the link on the DHRM Web site (see address at bottom right) or order 2002 Cost Alliance Member Handbook Amendments from Commonwealth Mailing Systems (CMS).

ID cards will be mailed to new Key Advantage and Cost Alliance members, but Benefits Administrators will need to supply Member Handbooks. For more information, see BA Memo #02-11 on the DHRM Web site.



Visit Magellan Online Through the DHRM Web Site!

It is now easier to access the Magellan Web site. Going through the DHRM site enables you to visit the Magellan Welcome page and four other links directly. Access the Magellan link through the Health Benefits page on the DHRM site:

<http://www.dhrm.state.va.us/services/health/magellan.htm>.

On The Web: Magellan Supervisor Training

Supervisor Orientation for the Employee Assistance Program (EAP) is now available on the Magellan Web site. Go to the Online Training link on the Magellan Welcome Page.

- ♦ Training will help supervisors become familiar with EAP and learn effective ways to use the program as a management tool.
- ♦ Online training addresses program features, the type of issues covered, the services available, dealing with personal employee issues and what to expect when a call is made to Magellan.

**DHRM Link for Member
Handbooks and Amendments:**
<http://www.dhrm.state.va.us/services/health/statewide.htm>.